

## **ELECTRICAL BOARD MEETING**

### **Summary Minutes**

**October 30, 2003**

MEMBERS PRESENT: Chairman Joe Devish, Mike Hendrix, Philip Parker, Fred Tricarico, Gloria Ashford, David A. Bowman, David S. Bowman, Charlene Clark, Richard Alford, Jim Simmons and Secretary/Chief Electrical Inspector Ronald Fuller.

MEMBERS NOT PRESENT: Chuck Gregg, Lea Gaskill, and David Jacobsen.

The meeting was called to order at 9:05 a.m.

#### **Item 1          Approve Minutes**

The minutes of the July 31, 2003, meeting were approved as written.

#### **Item 2          Department Update**

Patrick Woods reported that there are several pieces of legislation that the department is working on but none dealing with the electrical program. He is hopeful that the electrical program will not have a lot of electrical bills since the program has seen so many changes the past few years. Patrick discussed a few other areas of the department that the electrical industry may deal with such as Prevailing Wages processing of intents and affidavits within 7 days maximum and outreach efforts to increase compliance. Contractor Registration is working on legislation regarding consumer lien protection, which will limit the amount lienied against a homeowner. There is also an Outreach program that has been under way for about a year and they are trying to help the electrical program raise homeowner awareness of methods and requirements for electrical wiring. Patrick also praised the electrical program for their efforts in e-commerce.

#### **Item 3          Budget/Administrative Overhead Costs**

Joe shared with the Board members that a sub-committee had already met with the department on this issue and that even though the information sounds bad there is good news to go along with it.

Director Paul Trause and Barry Rau of Sterling Associates spoke to the Board, see the attached copy of the official transcript for details.

#### **Item 4          Appeal**

##### **4A          Arvid & Kuykendall Electric, Citation 13808**

The department submitted this appeal. There was no one present to represent Arvid & Kuykendall Electric. Susan Cruise, Assistant Attorney General, on behalf of the department requested that the Board overturn Administrative Law Judge (ALJ) Wynne O'Brien Persons, Proposed Findings of Fact, Conclusions of Law, and Order. The citation was for

failure to request an inspection within 24 hours of energizing a new panel and circuit; the ALJ ruled that the appellant did not fail to call for inspection.

Motion was made and carried to overturn the ALJ decision, thereby the citation is upheld.

**4B      Aldort & Three Phase Electric, Suspension of Electrical Contractor License & Administrator Certificate**

Lisa Marsh, Assistant Attorney General, reported that the department had resolved this matter with a satisfactory settlement agreement.

**Item 5            Presentation of Final Orders**

No final orders were presented.

**Item 6            CEU Contract Update**

Ron Fuller stated that the department had started putting together a procedural paper to describe the current process getting ready to solicit contract proposals and that he needed formal approval from the Board to continue the process of contracting out the review of continuing education (CEU) courses.

Motion was made and passed for the department to begin formal solicitation of contract proposals.

**Item 7            Washington State Ground Water Association – 03A Licensing**

Craig Gresham of Gresham Well Drilling and Chairman/Director of the Washington Ground Water Association and Mrs. Gresham spoke to the Board. Mr. Gresham thanked the department for the opportunity to work together to revise the test question for 03A. Mr. Gresham asked several questions regarding enforcement and grandfathering. Ron Fuller explained the enforcement process and timelines detailed in the WAC and informed the board that legislative change would be required if grandfathering were allowed.

**Item 8            Legislative/WAC Update**

All proposals were supplied to the Board with the results of the Technical Advisory Committee (TAC). Ron Fuller stated that the department did not take any serious issues with any recommendations that were made by the TAC. Ron also discussed a few additional proposals that had been received since the TAC met and said that the department will request the Board's final recommendation in January.

**Item 9            Secretary Report**

Ron Fuller presented the report shown below. He also stated that the department had recently completed the first approval process for several pieces of industrial equipment owned by Fatigue Technologies. Fatigue Technologies expressed their satisfaction with the process when Kevin Dooley testified before a Senate trade committee and thanked the department for their willingness to look at the issues and address them in a realistic way for business in Washington. Ron also mentioned that there was some positive progress on the utility telecommunication transition box issue.

### Revenue Status

The Electrical Fund balance through September 2003 was \$3.28 million.

### Customer Service

Internet Purchasing of Electrical Permits (IPEP) system was used to purchase 10,272 permits this quarter, 862 more than last quarter.

This quarter 15,047 inspection requests were received through Electrical Inspection Request Service (EIRS). This is less than last quarter.

An average of 28.6% of permit sales and 22% of inspection requests are now done electronically. No numbers available for QuickCards at this time.

### Rule Revisions

This will be covered under item 8 on the agenda.

### Testing Lab Report

No new testing labs have been approved, there is still one outstanding application which is awaiting an on-site inspection. The department has granted 3 businesses temporary approval to operate equipment, while they are awaiting field evaluation from a testing lab.

### Performance Measures

This biennium the department has modified the scorecard goals to be more consistent with customer and legislative expectations.

Electrical Scorecard from July-03 through Sept-03	
Goal (Target)	State Totals
1. Citations/Inspector/Month (1.5)	0.5
2. % Targeted Citations/Total Citations (45%)	68.9%
3. # of Individual Corrections/Contractor Corrections (<7.8)	4.4
4. % Stops <24 hours (89%)	86%
5. % Finals A/C of Finals Eligible (15%)	10.5%
6. # of Stops/Inspector Day (workload indicator only)	10.6

Electrical Licensing – This unit has been short-staffed most of this quarter but they are still striving to be as close to their goals as possible.

Electrical Plan Review – Plan review continues to work on their scorecard goals and with the recent understaffing and departures they are managing their workload.

**Item 10        Electrical Revenue/Expenditure Report**

Ron Fuller reported that the expenditures are under the allotment and that revenue is higher than allotment and expenditures.

**Item 11        Certification Quarterly Report**

The department continues to give many exams, since February 2002 there were a total of 24,000. The department is working on the new exam and they should be available January 2004. Other states have contacted LaserGrade, the exam contractor and we hope to join forces with some of our reciprocal states in exam development.

**Item 11        Boiler/Electrical Board Task Force**

A draft copy of the report was provided to the Board. Board member David S Bowman shared his thoughts on the meeting that was held, he felt that there was a lot of concern by the Boiler industry but after some discussion and Ron explaining how we got to this point and some of the option that were available they seemed to agree that they would support a recommendation that the electrical program would administer the licensing and inspection with input from the Boiler Board. Ron stated that he felt the draft report well described what happened at the meeting.

Motion made and carried to approve the report with amendments.

The meeting was adjourned at 12:22 p.m.